

# Hawkshead Grammar School Foundation

## Annual Report for Year Ending 31<sup>st</sup> October 2010

### **Charity Name and Number**

Hawkshead Grammar School Foundation: registered charity number 1030002

### **Correspondence Address**

c/o Esthwaite Cottage, Hawkshead, Ambleside, Cumbria LA22 0QF

### **Governors**

Mr M Sandys, Chair of Governors

Revd J Dixon

Mr G Hall

Mr I Moulton

Mrs J Myers

Mrs Claire Salisbury

Mr R S Shuttleworth

Mr A Stoker

### **Clerk**

Mr D Shaw, Esthwaite Cottage, Hawkshead, Ambleside, Cumbria LA22 0QF

### **Professional Advisors**

#### *Legal Advisors:*

Livingstones, 9 Benson Street, Ulverston LA12 7AU

#### *Bankers:*

Barclays, Ambleside

Alliance and Leicester, Bootle, Merseyside.

#### *Investment Managers:*

CCLA Investment Management Ltd, 80 Cheapside, London EC2V 6DZ

M&G Charities, PO Box 9038, Chelmsford, CM99 2XF

#### *Property Advisors:*

Hackney and Leigh, Rydal Road, Ambleside, Cumbria, LA22 9AW.

#### *Accountants*

Saint & Co. Chartered Accountants, The Old Police Station, Church Street, Ambleside, Cumbria LA22 0BT

### **Website**

[www.hawksheadgrammar.org.uk](http://www.hawksheadgrammar.org.uk)

### History, Objectives and Activities

Hawkshead Grammar School Foundation was set up by in 1585 by Edwin Sandys, Archbishop of York, under Letters Patent from Queen Elizabeth I, for the purpose of running a boys Grammar School. It did so for over 300 years until the school closed in 1909. The Foundation now runs the school as a museum and continues to provide educational and vocational grants (known as Sandys Exhibitions) to young people from the Ancient Parish of Hawkshead. It also owns and lets various properties in the village. These rents together with entrance fees to the museum provide its main source of income.

### Management and governance arrangements

The Governors normally meet twice a year (usually in October and April) to consider grant applications and to manage the affairs of the foundation. The foundation has 6 representative governors appointed by various local authorities and one by the Carlisle Diocese of the Church of England, and up to three cooptative governors appointed by the governing body. Appointments are for five years and are renewable.

The governors regularly review the risks and opportunities faced by the foundation and make plans accordingly. In 2009/10 they undertook rent reviews and obtained planning permission for change of use for an agricultural barn, providing potential to increase the Foundation's income. In 2008/9 they monitored the visitor takings from the museum for impacts of the recession and held contingency funds against this. In 2007/8 they reviewed the valuations of Foundation assets and aligned the insurance cover appropriately. Since then cover has been index linked.

### Procedures and Policy for the award of Sandys Exhibitions

The trust puts notices in local parish newsletters (the Esthwaite Link and the Satterthwaite and Rusland News) to make potential beneficiaries aware of the availability of grants. It normally considers educational grants at the Governor's October meeting and vocational grants can be reviewed at either meeting. Full rules are available by writing to the Foundation or from its website. Educational grants are made to young people under 25 studying at a recognised university, teacher training college or similar. They must reapply for each year of their course and in second and subsequent years must provide evidence of satisfactory attendance and results from their previous year.

### Achievements and Performance of the Trust

The Foundation continued to run the Grammar School Museum which attracted approximately ten thousand visitors. Visitor revenue was down slightly due to the recession, but at £2 admission (£1 for seniors and free to children) it remains good value.

The Governors (and the Charity Commission) approved a new scheme for the Foundation. It is viewable on our website.

Property income was £3K lower than 2008/9 due to a void period on one property. Maintenance costs were a substantial £44K higher due to decisions to upgrade the heating systems in the two B&B properties to full Gas Central Heating; to put new electrics into the Cottage; to externally decorate both properties and to internally decorate the Cottage. The Cottage also required several repairs to external woodwork and to guttering and downpipes. Overall income was £4500 lower and expenditure was £45K higher. The annual deficit was almost £32,415.

The governors received 3 grant applications which were approved.

The Foundation received planning consent for change of use (to B1 light industrial) for the Barn and Stable adjacent to the Old School House to enable it to be used as a tradesman's workshop. It is hoped this will bring further employment opportunities to the village and increase the potential rental income from this asset. Some initial

investment in the building and site may be necessary to achieve a letting. Legal action is underway to obtain vacant possession in preparation for the necessary work.

We did not progress library conservation work this year due to an absence of volunteers.

### Accounts

The accounts for the year November 2009 to October 2010 are available on our website.

### Future Plans

Our immediate focus is to obtain vacant possession of the Barn and Stable and to find a suitable tenant. We will need to assess repair work needed and works required by the planning conditions..

Longer term plans include further improvement in the income production of property assets, including development of land holdings as and when possible although this is heavily restricted due to their position in the Lake District National Park. Some land has been identified for development in draft LDNPA plans we await the final outcome with interest.

### Further Information

Further information is available from our website [www.hawksheadgrammar.org.uk](http://www.hawksheadgrammar.org.uk) or from the Clerk.

D Shaw  
Clerk  
30 March 2011